**Emergency Library Trustee Meeting October 24, 2018- draft minutes**

Beverly Mutrie, Beth Forgione, Amy Magnarelli, Judy Wilson and Linda Coe were present. Laura Pouliot was attending as the alternate and will not be voting this evening. Barbara Tosiano was also present.

Amy called the meeting to order at 5 pm.

We need to resolve how we’re going to fund the air conditioners.

Expendable trust fund- acts like a capital reserve fund and must be approved by town. Instead of giving money back to town at the end of the year, we can put it into an expendable trust fund for building maintenance and inprovements. We would have to get this approved on the ballot every year for a specific amount (i.e. up to $5,000). This would give us more options on how we could spend our money. The only downside may be that townspeople would think we are overbudgeting to get extra money for our maintenance? Apparently the town has been talking about doing this for their buildings. This would appear on the ballot in March. If we do this, we can remove our air conditioner compressor submission to the CIP. The money we have in our current capital reserve fund will stay there until we need it for maintenance.

After some discussion over the pros and cons of the various types of funds, Beth recommends we create an expendable trust for “Repair replacement and improvements for building and grounds” (wording will be similar to what the town does) for up to $10,000. This would be a non-lapsing account and the trustees of the library would be the agents to expend. We need to ask the NH municipal association if we can hold the funds rather than the trustees of the trust fund. Beth moves to put an expendable trust warrant article on the March ballot for repair, replacement and improvements for building and grounds for up to $10,000 with the Library trustees being the agents to expend. Beverly seconds the motion, all in favor. Lori Ruest needs to have this information by the 30th. It should also say on the ballot “no impact on taxes”.

We will not place a warrant article for a capital reserve account for air conditioners.

Generator discussion- Generator connection will place a pad, do wiring and install generator. After the generator gets placed, tanks get placed and pipe gets buried, then they come back to connect generator.

We need to decide who will install the tanks and whether we will buy the tanks or rent them. We would prefer to own the tanks. Dead River-$700 for install, does not include digging trench and labor, which could add significantly to the cost. Proulx will charge a fee if we don’t use 120 gal of propane. Proulx will install tanks for $2125. Proulx is scheduling 5 weeks out. Beverly will call Dead River about setting up an account for propane.

Beverly made a motion to purchase and install 2, 120 gal tanks for propane from Proulx for the cost of $2125. Judy seconded, all in favor.

Beverly motions to adjourn at 5:50, Judy seconds the motion, all in favor.